

**INSTITUTE OF HOTEL MANAGEMENT, GURDASPUR**  
BARIAR, G.T. ROAD, Gurdaspur-143 521  
"An Autonomous Body under Ministry of Tourism, Government of India".  
ई-मेल: [mail.ihmgsp@gmail.com](mailto:mail.ihmgsp@gmail.com), वेब साइट: [www.ihmgurdaspur.org](http://www.ihmgurdaspur.org)  
टेलीफोन: 01874-222501, 222502 फैक्स 222505

Ref, No: IHM(G)/Estt/EN1/2885

Dated:- 25-10-2018

**EMPLOYMENT NOTIFICATION**

Applications in prescribed format are invited from eligible candidates for the following posts purely on temporary & fixed term contract basis :-

Sl. No.	Name of Post	No. of Posts	Category	Scale	Age
1	Teaching Associate	03 (Three)	UR	Consolidated Rs. 25,000/- per month (on Fixed Term Contract basis)	Not exceeding 30 years on the last date for receipt of application.

**Eligibility :-**

**Educational and other Qualifications:-**

1. Full Time Bachelor's Degree in Hospitality & Hotel Administration / Hotel Management after 10+2 from a Recognized University and full time Master's Degree in Hospitality & Hotel Administration / Hotel Management Securing not less than 60% marks in aggregate either in Bachelor's or Master's Degree.

**OR**

Full Time Bachelor's Degree in Hospitality & Hotel Administration / Hotel Management after 10+2 from a Recognized University securing not less than 60% marks in aggregate with at least 2 year industry experience.

2. Must have qualified the National Hospitality Teachers Eligibility Test (NHTET) conducted by NCHMCT with prescribed percentage & its guidelines.

**Age :-**

Not exceeding 30 years on the last date for receipt of application i.e. as on 13<sup>th</sup> November, 2018. Upper age limit is relaxable as per Government of India norms from time to time.

**Other Details & Conditions :-**

Last date of receipt of Application in prescribed Format ( <b>Annexure "A"</b> )	13 <sup>th</sup> November, 2018
Name of the provisionally shortlisted candidates will be displayed in the Institute's website <a href="http://www.ihmgurdaspur.org">www.ihmgurdaspur.org</a> , tentatively on	19 <sup>th</sup> November, 2018
Only shortlisted candidates after production & verification of original documents / certificates shall be eligible to appear for the Teaching Skill Test to be held at IHM, Gurdaspur.	Dates of skill test will be notified / informed to shortlisted candidates on email/phone only.

**General Conditions**

1. Application in the prescribed Application Form along with the self attested copies of all supporting documents must reach the Institute on or before 13<sup>th</sup> November, 2018.
2. Incomplete and application received late are liable to be rejected. The Institute will not be responsible for any postal delays.
3. The prescribed Application Form is available on Institute`s website [www.ihmgurdaspur.org](http://www.ihmgurdaspur.org) . Candidates must furnish their contact telephone number along with their active e-mail ID.
4. Please superscribe the Employment Notification No. IHM(G)/2885 dated 25-10-2018 on top of the envelope.
5. The competent authority reserves the right to fill / partially fill / not fill vacancy or to re-advertise the post without assigning any reason(s). The numbers of the posts are indicative and may increase or decrease.
6. **No TADA is admissible for attending the interview / selection process / written / skill test.**

**Note :-** Corrigendum/Addendum/Amendments/Clarification etc., with respect to the above, if any shall be hosted in Institute website as above. Applicants are advised to visit the Institute website regularly. No separate advertisement shall be published in the Newspaper in this regard.

Sd/-  
Principal/Secretary  
IHM, Gurdaspur

**APPLICATION FORMAT**

For the post of Teaching Associates at IHM, Gurdaspur

1.	Name of Candidate (in Capital letters)					A recent Passport Sized coloured Photograph to be pasted here & signed
2.	Date of Birth	Date	Month	Year	Age as on 13.11.2018	
3.	Father's Name/ Husband's Name					
4.	Nationality					
5.	Gender (Male/ Female)					
6.	Marital Status (Please tick)	Married		Single		
7.	Category (Please tick in appropriate box) (In case of SC/ST/OBC valid certificate to be attached)	Gen	SC	ST	OBC	
8.	Address with Pin Code	Correspondence		Permanent		
9.	Tel. No.					
10.	Mobile No.					
11.	E-mail Id.					
12.	Aadhar No.					
13.	Bank account details with IFSC code					

14.	Educational Qualifications: (in ascending order) ( All attested copies of testimonials to be attached)				
Sl. No.	Name of the Exam Passed	Name of the Board/ NCHMCT/ IGNOU/ SBTE/ University	Name of the Institute	Month & year of passing	% of Marks up to two decimals
a)	10 <sup>th</sup>				
b)	12 <sup>th</sup>				
c)	Graduation (Please specify stream)				
d)	* Degree in Hotel Management/ Degree in Hotel Administration (full time)				
e)	Masters (Please specify Stream)				
f)	Any other relevant qualification				

\* Strike off which is not necessary.

15.	NHTET details					
	Roll No		Qualified/Not qualified		Qualification Date	Remarks
	Paper No.	Max. marks	Maks obtained	%age of marks		
	I					
	II					
	III					

16	Teaching & Work Experience (in chronological order beginning from the present job): (copy of documents to be attached)				
Sl. No.	Designation & Pay Scale	Organization	Period of service		Reason for leaving the job
			From	To	

17. Present post with scale of pay & pay drawn: .....

18. Disclosure about past disciplinary proceedings, if any .....  
..... (Add additional sheets if required)

19. Details regarding legal detention/ conviction if any: .....  
..... (Add additional sheets if required)

20. Any other information desired to be furnished: .....  
..... (Add additional sheets if required)

Date: ..... (Signature of the applicant)  
Place: .....

Declaration :-

I hereby declare that all the particulars furnished by me in this application are true to the best of my knowledge and belief. If any of the information / particulars furnished by me is found to be false at any stage, I am aware that my candidature / selection is liable to be rejected / cancelled by the appropriate authority without assigning any reason.

Date: ..... (Signature of the applicant)

Place: ..... Name: .....

- Note:** (i) Please use additional sheets for item 14 and 16, if required.  
(ii) The application form without enclosure of self certified supporting documents / testimonials as mentioned above shall be liable to be treated as invalid.