

INFORMATION OF ADMISSION PROCESS B.SC.H&HA 2018

1. The overall admission process may take approximately 6-9 hours till late evening or student may have to report next day to complete the process. Students & parents/guardians are advised to keep sufficient time in hand for the process & plan travel arrangement accordingly.
2. Students should preferably submit an Identity proof in the form of **Aadhaar Card**, failing which it can be any of the following:-
 (a) Voter Card (b) Driving Licence (c) PAN Card (d) Passport
3. The student should submit the following:-
 (a) Aadhaar linked Bank Account (Photo copy) (b) Blood Group
 (c) Active Email ID of Student (d) Active Email ID of Parents/Guardians for correspondence
 (e) Acknowledgement receipt of online undertaking as per antiragging requirements. This receipt can be obtained by submitting an undertaking at www.antiragging.in. (available at Institute website under Admission/B.Sc. in H&HA section)
 (f) Acknowledgement receipt of online undertaking as per antiragging requirements. This receipt can be obtained by submitting an undertaking at www.amanmoment.org (step by step procedure is available on Institute web site www.ihmgurdaspur.org (available at Institute website under Admission/B.Sc. in H&HA section)
4. Checklist of documents to be carried during physical reporting at the Institute (original certificates and self attested copy of the same):-

Sr No	Description	Sr. No.	Description
1	Photograph Passport size (16 Nos)	15	Anti Ragging (Online Affidavit National Website Step by Step registration guidelines)
2	Allotment Letter	16	Admission Form
3	Date of Birth (10 th Certificate/Birth Certificate)	17	Anti Ragging Form Hon'ble Supreme Court
4	10+2 Certificate	18	General Disciplinary undertaking (Affidavit)
5	10+2 Mark Sheet	19	Anti Ragging Student (NCHM Format) (Affidavit)
6	Migration Certificate (original)	20	Anti Ragging Parent (NCHM Format) (Affidavit)
7	Character Certificate (original)	21	Parent's Declaration/Indemnity Bond
8.	Medical Certificate (if not submitted at the Admission Center)	22	Attendance Declaration
9	Category Proof	23	ODC Consent
10	Aadhaar Card (Student)	24	Hostel Form (if opted hostel)
11	Aadhaar Card (Parent)	25	Hostel Leave Consent
12	ID Proof (Optional)	26	Hostel conduct (Student Affidavit) (Only if opted hostel)
13	Bank A/c Pass Book (linked with Aadhaar)	27	Hostel conduct (Parent Affidavit) (Only if opted hostel)
14	Anti Ragging (Online Affidavit Aman Website) Link http://amanmovement.org/amanmovement/raggin_gmain.html#affidavit		

Note:- The formats from Sr. No. 15 to 27 are available at Institute web site under Admission/B.Sc in H&HA section.

5. Physical reporting at the Institute (from 16th July 2018 to 21st July 2018) for these days is open from 9:15 am to 12:30 and 2:00 pm to 4:00 pm only.
6. Physical allotment of Hostel Room by the warden shall be on 23rd & 24th July 2018 onwards against production of Hostel fee receipt (provided by the cashier) between 10:00 am to 3:00 pm.
7. 22nd July 2018 being Sunday, parents are advised to keep their **D.D. of Rs. 22700/-** ready in advance towards Hostel fee. The draft should be made in favour of "IHM Gurdaspur", Payable at "Gurdaspur".
8. Candidates should bring a D. D. amounting to **Rs. 27626/-** in favour of "IHM Gurdaspur" payable at "GURDASPUR" against balance 1st Semester fees & Institute Minor charges. The Parents are advised to carry Rs. 2000/- approximately to meet contingency expenditure during admission.
9. The above fees (Hostel, Balance 1st Sem Fee & Institute Minor charges) can also be deposited through digital means (NEFT/RTGS/bank transfer) in institute's bank account. The detail of Bank Account is as follows:-

Account Holder Name	Principal, IHM Gurdaspur
Name of Bank	State Bank of India
Bank Account No.	32956702314
IFSC Code	SBIN0000644
MICR Code	143002202
Branch Address	00644

Note: After depositing the Fees, students are required to submit the transaction slip to the cashier in time or otherwise it will be assumed that they have not deposited the fee.

The candidate has to procure uniforms & tool kits on their own for which list & specifications will be available in the Institute.

**Admission Co-ordinator
IHM Gurdaspur**